

OCLC Language Sets Savings Worksheet

Building a diverse collection of non-English materials can be a time-consuming, even intimidating task. That's why OCLC offers Language Sets, a fast, easy way to provide users with a variety of non-English books, CDs and DVDs. Each collection includes everything you need to start, maintain or expand a non-English language collection with selection, acquisition, cataloging, shipping and promotional materials.



Use this worksheet to help you estimate your total cost.

Library-built Collection	OCLC Language Sets Collection
Estimated number of titles to be purchased:	Collection development costs: Included
Staff costs to research and select vendors: \$	
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Staff costs to communicate with vendor regarding order issues, customs forms, damage, substitutions, price, discount: \$	
Staff costs to check-in titles: \$	Acquisition costs: Included
Staff costs to process invoices: \$	
Material costs: \$	Material costs: (Volume discount we received pass to library) Included
Binding for juvenile materials: \$	Binding for juvenile materials: Included
Shipping costs: \$	Shipping costs: Included
Original cataloging costs: \$	Original cataloging costs: Included
Local editing of MARC records costs: \$	Local editing of MARC records costs: Included
Cost to create promotional materials: \$	Translated promotional materials: Included
	Global visibility of your library at WorldCat.org Included
Total:	Total: