

## EAD Finding Aid XML

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      <subtitle>A Guide to the Curatorial Office Records of the Prints and Drawings
Department, 1952-1996</subtitle>
      <author>Inventory prepared by Dani Ryan</author>

    </titlestmt>
    <publicationstmt>
      <publisher>Sterling and Francine Clark Art Institute</publisher>

      <address>
        <addressline>225 South St. </>Williamstown, MA 01267</addressline>

      </address>
      <date>March 31, 2009</date>
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  </filedesc>
  <profiledesc>
    <creation>Finding aid encoded by Dani Ryan
      <date>October 19, 2007</date></creation>
    <language>Finding aid written in<language>English.</language></language>
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(inclusive)
</unitdate>
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    <abstract label="Abstract:" encodinganalog="520$a"> This series contains records of the
Prints and Drawings Department at the Sterling and Francine Clark Art Institute primarily from the
former curators William Collins, William Ittman, and Rafael Fernandez.</abstract>

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    <head>History of the Sterling and Francine Clark Art Institute</head>

    <p>In 1950 Sterling and Francine Clark chartered the Sterling and Francine Clark Art
Institute as a home for their extensive art collection. Opened to public in 1955, the Institute has
built upon this extraordinary group of works to become one of the most beloved and respected art
museums in the world, known for its intimate galleries and stunning natural environment. One of
the few institutions in the United States that combines a public art museum with a complement of
research and academic programs, including a major art history library, the Clark is now a leading
international center for research and discussion on the nature of art and art history. Building upon
the founders' legacy, the Institute has recently unveiled its master plan for the twenty-first century,
which fosters the Clark's commitment to providing space for its expanding research and museum
programs while maintaining the unique character of its beautiful rural setting.
</p></bioghist>
    <scopecontent encodinganalog="520">
    <head>Scope and Contents of the Records</head>
    <p>This series contains records of the Prints and Drawings Collection from 1952-1996.
These records were primarily created by William Collins, curator from 1958-1960; William Ittman,
curator from 1967-1971; and Rafael Fernandez, curator from 1975-1994. In the periods between
the tenures of these curators the museum director and/or curators and staff from other
departments handled prints and drawings business. Consequently, the series also contains files
from the former directors Peter Guille, George Heard Hamilton, and David Brooke, and from
curatorial assistants including Tom Fels and Kristen Collins. There is also a group of files from
Egbert Haverkamp Begemann, professor of art history at Yale University, related to his 1964
publication of <emph render="underline">Drawings from the Clark Art
Institute</emph>.</p><p>In general the files consist of correspondence about prints and
drawings acquisitions, loans, and reproductions, research for catalogues and exhibits, inventories
of the collection, bills, student papers, and departmental reports. </p>
    <p>The Collins material contains some early insurance information for the collection; meeting
minutes, a constitution, and other records of a 1959 graphic arts discussion group for Williams
students headed by Collins; carbon copies of invoices from 1911-1939 for works deaccessioned
from the collection; and monthly reports to the museum Director from 1958-1960. The Peter
Guille files, from the seven year period between Collins and Ittman, include correspondence with
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Yale students Standish D. Lawder, Charles Talbot, and Professor Egbert Haverkamp Begemann, all of whom worked on the writing and publication of Drawings from the Clark Art Institute. The Ittman files are arranged alphabetically and contain public attendance records for the museum from 1968-1972 in addition to routine correspondence and reports to the Director from 1967-1971. The Fernandez material spans the longest time period, 1975-1994, and contains several unique items such as reports on trustees, departmental desiderata, a tribute to George Heard Hamilton, and a file on curatorial policy. The Fernandez material also contains exhibit label text, a paper written by Fernandez; binders containing memos, correspondence and collection research; files from curatorial assistant Tom Fels planning a symposium in honor of Fernandez; departmental correspondence from curatorial assistant Kristen M. Collins; and an obituary for Fernandez.

<arrangement encodinganalog="351">

<head>Arrangement of the Records</head>

<p>The arrangement of this collection is roughly chronological.</p>

</arrangement>

<accessrestrict encodinganalog="506">

<head>Restrictions on Access</head>

<p>This material is currently restricted.</p>

</accessrestrict>

<userrestrict encodinganalog="540">

<head>Restrictions on Use</head>

<p>This material is currently restricted.</p>

</userrestrict>

<relatedmaterial encodinganalog="544 1">

<head> Related Materials</head>

<p>Related or similar material can be found in the following series in the Sterling and Francine Clark Art Institute Records, Williamstown, Massachusetts: Curatorial Office Records of Jennifer Lovett; Curatorial Office Records of Lisa A. Jolin; Curatorial Office Records of Stephen Kern; Curatorial Office Records of the American Paintings Catalogue; Curatorial Office Records of Charles Cunningham; Curatorial Photographic Services Orders; Records and Papers of David Brooke; Records of the Director's Office, 1955-1977; Records of Curator of Paintings; Knoedler Photographs and Negatives from William Collins; Curatorial Records of Exhibition Planning; Director's Office Records of David Brooke, 1980-1994; Curatorial Office Records of Thomas Weston Fels, 1994-1996; Exhibition Records, 1994-Present.</p>

</relatedmaterial>

<separatedmaterial encodinganalog="544 0">

<head> Separated Materials</head>

<p>Some of the material found in Storage A with the Ittman files was moved to the Records of the Curator of Paintings CAI ARC 2007.23. An inventory notebook belonging to Sterling Clark was moved to the RSC personal series CAI ARC 2006.01.03.</p>

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<p>The majority of these records were housed in the Print Room vault and the office of
the Curator of Prints and Drawings until October 2007. Some of the Ittman files were placed in
Storage A sometime after 1976.</p>
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Department, 1952-1996, Sterling and Francine Clark Art Institute Records, Sterling and Francine
Clark Art Institute, Williamstown, Massachusetts.</p>
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<p>The majority of these records were accessioned from the Print Room vault and the
office of the Curator of Prints and Drawings in October 2007. Some of the Ittman files were
accessioned from Storage A in August 2007. One file of Collins material, on Bill Benedict's
Graphic Arts Discussion Group, was removed from the Sales Desk Records CAI ARC
2007.42.</p>
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<head>Processing Information</head>
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<p>The archives team processed these records in October 2007. Staples were
removed, items were placed in acid-free folders and boxes, and the files were arranged
chronologically.</p>
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type="Folder">234</container><unittitle>Binder 1 (2 of 2)</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">235</container><unittitle>Binder 2 (1 of 2)</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">236</container><unittitle>binder 2 (2 of 2)</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">237</container><unittitle>Acquisitions Binder</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">238</container><unittitle>Exhibition Labels Binder</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">239</container><unittitle>Exhibitions-Durer Labels</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">240</container><unittitle>"Highlights" CAI 1994</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">241</container><unittitle>To File, 1994</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">242</container><unittitle>Exa. PR/Reviews</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">243</container><unittitle>Tissot</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">244</container><unittitle>Budget/Expenses</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">245</container><unittitle>Worcester Art Museums, 1994</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">246</container><unittitle>Correspondence 1995 RF</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">247</container><unittitle>Accessions-Current</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">248</container><unittitle>Rafael Fernandez Desiderata</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">249</container><unittitle>Desiderata Material (Lists and Reports)</unittitle></did></c01><c01><did><container type="Box">4</container><container type="Folder">250</container><unittitle>Master Prints and Drawings Exhibit</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">251</container><unittitle>Photocopies from Jock Brooks</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">252</container><unittitle>Addresses of Dealers</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">253</container><unittitle>Nominees for Print Council</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">254</container><unittitle>Jeannot Barr</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">255</container><unittitle>Heinrich Vogeler</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">256</container><unittitle>Rafael Symposium 1994-1995</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">257</container><unittitle>Rafael Symposium</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">258</container><unittitle>Cliché Verre, 1991</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">259</container><unittitle>Accession-No</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">260</container><unittitle>Print Room 1995</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">261</container><unittitle>Dealers, 1996</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">262</container><unittitle>General

Correspondence</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder" audience="internal">263</container><unittitle>Argus Notes</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">264</container><unittitle>Obituary, 12/1/1999</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">265</container><unittitle>Exhibition Labels 1975-1989 (1 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">266</container><unittitle>Exhibition Labels 1975-1989 (2 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">267</container><unittitle>Exhibition labels 1975-1982 (1 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">268</container><unittitle>Exhibition labels 1975-1982 (2 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">269</container><unittitle>Exhibition labels and essays 1983-1985 (1 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">270</container><unittitle>Exhibition labels and essays 1983-1985 (2 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">271</container><unittitle>Exhibition labels 1986-1987 (1 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">272</container><unittitle>Exhibition labels 1986-1984 (2 of 2)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">273</container><unittitle>Exhibition labels 1988-1989</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">274</container><unittitle>Exhibition labels "Gallery 7 1989-1993" (1 of 3)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">275</container><unittitle>Exhibition labels "Gallery 7 1989-1993" (2 of 3)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">276</container><unittitle>Exhibition labels "Gallery 7 1989-1993" (3 of 3)</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">277</container><unittitle>Tom Fels / Jim Ganz correspondence</unittitle></did></c01><c01><did><container type="Box">5</container><container type="Folder">278</container><unittitle>W. M. Ittmann, Jr.</unittitle></did></c01></dsc></archdesc></ead>