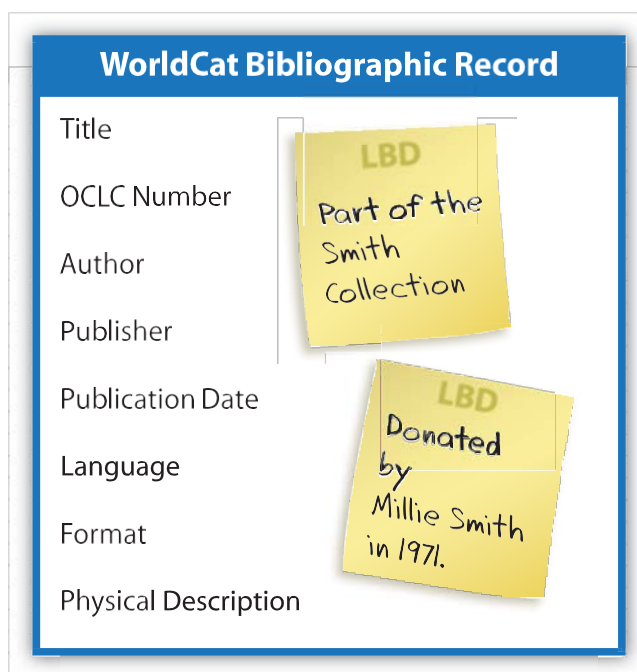


What is LBD?

WorldCat connects library users to hundreds of millions of electronic resources, including e-books, licensed databases, online periodicals and collections of digital items. Although your institution may own the same title as a library that is in another state or country, there may be information about your title that is unique.

Using local bibliographic data (LBD), you can add local information to a bibliographic record that is specific to your institution's title; however, other institutions will not be able to see that information in the WorldCat master record and your users will only see your institution's LBD.



What type of information is appropriate for LBD?

Essentially, LBD is local information that complements the full bibliographic data in the WorldCat database.

Enhance the bibliographic record for local use by adding local subject headings, uniform titles, or notes.

How do I create, maintain, and view LBD?

You can create and maintain LBD information in:

- Your standalone library system database
- WorldCat data sync collections
- WorldCat Metadata API
- WorldShare Metadata Record Manager. Currently available to libraries using WorldShare Management Services. In 2015, Record Manager will be available to all OCLC cataloging members using WMS, alternative cloud-based services, or traditional integrated library systems.

In addition, you can view LBD in WorldCat Local.

How do I create and maintain LBD via WorldCat data sync collections?

If needed, WorldCat data sync collections can be used to store local bibliographic data (LBD) that cannot be extracted from bibliographic or local holdings records in WorldCat for display to users of your OCLC discovery interface (WorldCat Local/WorldCat Discovery, WMS).

To create and maintain LBD via Batchload, you will need:

- A unique, persistent local system bibliographic number (LSN) in each record you send.
- To specify the location of the LSN in your records when creating .

Additional notes:

- Local bibliographic data is stored as an attachment to the associated WorldCat bibliographic record.
- The LBD record is separate from WorldCat bibliographic or local holdings records and cannot be viewed or edited in Connexion.
- Some local bibliographic data fields may be appropriate to merge into the WorldCat master record. For more information on data sync merging, please see the following [LINK](#).

What fields can I use to add LBD?

The following table lists the available LBD fields, the corresponding MARC tag, a description of the field, and the search indexes you can use in WorldCat Local to search for LBD information.

These fields contain these types of data:

- Name
- Notes
- Subject Added Entry
- System

Name	Type	MARC Field(s)	Field Description	Search Indexes
Leader (byte 5)	System	Leader	Read-only field. The status of the record: <ul style="list-style-type: none"> • a (increase in encoding level) • c (corrected or revised) • n (new). This is the default. • p (increase in encoding level from prepublication) 	<ul style="list-style-type: none"> • None
Control Number	System	001 \$a	Read-only field. The control number is present for an existing record and it cannot be changed. This number is system-supplied for all new LBDs.	<ul style="list-style-type: none"> • None
OCLC Number	System	004 \$a	Read-only field. For the parent bibliographic record.	<ul style="list-style-type: none"> • None
Uniform Title	Notes	240	Identifies an item if it has appeared under varying titles. It brings together records for items entered under both personal and corporate names and bearing variant titles.	<ul style="list-style-type: none"> • Keyword (kw:) • Uniform title (ut:)
General Note	Notes	500	A note that provides general information for which a specialized note field (such as a specific 5xx field) has not been defined. Use for the following types of notes: <ul style="list-style-type: none"> • Bibliographic history • Physical description enhancements • Program notes • Series statements that cannot be accommodated in 4xx Fields Translation notes 	<ul style="list-style-type: none"> • Keyword (kw:) • Notes (nt:)
"With" Note	Notes	501	A note indicating that more than one bibliographic work is contained in the physical item at the time of execution, issue, publishing or release. These works usually have distinctive titles and lack collective ones. This field usually begins with Issued with:, With:, etc. Use this field also to describe separate works that were bound together locally.	<ul style="list-style-type: none"> • Keyword (kw:) • Notes (nt:)

Name	Type	MARC Field(s)	Field Description	Search Indexes
Non-Specialized Notes (User-Defined)	Notes	590-599	<p>A note of local interest:</p> <ul style="list-style-type: none"> • Inappropriate or unnecessary for the master record. • Pertaining only to the copy of the item located in your institution (accessions information, local holdings or receipt dates). 	<ul style="list-style-type: none"> • Keyword (kw:) • Notes (nt:)
Personal Name	Subject added entry	600	<p>A personal name used as a subject added entry. Use for the following types of personal names:</p> <ul style="list-style-type: none"> • Names of persons capable of authorship • Phrases having the structure of forenames or surnames. Use this type of entry if a phrase characterizes an author and is the only clue to the author's identity. • Names of families 	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • Keyword (kw:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • Personal name subject (na:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Corporate Name (R)	Subject added entry	610	<p>A corporate name used as a subject added entry. Use for the following types of corporate names:</p> <ul style="list-style-type: none"> • Organized bodies entered directly under their own names • Organized bodies entered under names of political jurisdictions • Political jurisdictions standing alone • Special corporate names, such as names of abbeys, cathedrals, churches, denominations, monasteries, missions, musical groups, parishes, priories, programs, studies and vessels (Catholic Church, Dire Straits (Musical group), Monasterio Las Descalzas (Lima, Peru), New York Philharmonic, or Writers' Program) • Names of conferences, conventions, exhibitions, expeditions, festivals, and meetings entered indirectly, that is, under the name of a corporate body (Labour Party (Great Britain). Conference) 	<ul style="list-style-type: none"> • Canadian subject (he:) • Corporate/Conference subject (nc:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • Keyword (kw:) • LC children's subject heading (hc:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)

Name	Type	MARC Field(s)	Field Description	Search Indexes
Meeting Name	Subject added entry	611	A conference or meeting name used as a subject added entry. Conference or meeting names are the names of athletic contests, conferences, exhibitions, expositions, festivals, meetings and scientific expeditions.	<ul style="list-style-type: none"> • Canadian subject (he:) • Corporate/Conference subject (nc:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • Keyword (kw:) • LC children's subject heading (hc:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Uniform Title	Subject added entry	630	<ul style="list-style-type: none"> • A uniform title used as a subject added entry. Use for the following types of uniform titles: Anonymous works • Composite manuscripts or manuscript groups • Concordats Names of journals and newspapers Radio and television programs • Motion pictures and videorecordings • Treaties and inter-governmental agreements 	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Topical Term	Subject added entry	650	<p>A topical subject used as a subject added entry. A topical subject added entry consists of a general subject term including the name of an event or object. Use for the following types of topical subject added entries:</p> <ul style="list-style-type: none"> • General terms (Dogs or Chemistry) of the type listed in Library of Congress Subject Headings and other thesauri • Names of deities, fictitious characters and mythological figures not capable of authorship (Devil; God; Hornblower, Horatio (Fictitious character); Robin Hood (Legendary character) or Zeus (Greek deity)) • Names of events and holidays (Tet Offensive, 1968 or Ramadan) • Names or terms applied to individual objects or classes of objects (Universities and colleges) • Systematic names of families, genera, species in botany and zoology and chemical compounds (Hemiptera) 	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • Keyword (kw:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)

Name	Type	MARC Field(s)	Field Description	Search Indexes
Geographic Name	Subject added entry	651	A geographic name used as a subject added entry. Use for the following types of geographic names: <ul style="list-style-type: none"> • Archaeological sites • Geographic regions and celestial bodies (continents, land masses, planets or stars) • Natural features (bays, capes, deserts or mountains) • Parks and other geographic entities not capable of authorship • Political jurisdictions alone or subdivided by subject terms 	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • Keyword (kw:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Local Index Term: Genre/Form	Subject added entry	655	A term indicating the form, genre and/or physical characteristics of the materials being described. Genre terms for textual materials designate specific kinds of materials distinguished by the style or technique of their intellectual content (biographies, catechisms, essays, hymns or reviews).	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • Keyword (kw:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:)
Topical Term	Subject added entry	690	A locally devised topical subject used as a subject added entry. Use this field only for topical subject entries not based on LC, AC, NLM, NAL, NLC or Sears or for topical subject entries based on nonstandard applications of these authorities.	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)

Name	Type	MARC Field(s)	Field Description	Search Indexes
Geographic Name	Subject added entry	691	A locally devised geographic name used as a subject added entry. Use this field only for geographic names not based on LC, AC, NLM, NAL, NLC or Sears or for geographic names based on nonstandard applications of these authorities.	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Added Class Number (R)	Subject added entry	695	An added class number assigned to materials in classified catalogs. Use a separate field for each added class number.	<ul style="list-style-type: none"> • Dewey Decimal classification number (dd:) • NLM classification number (lm:) • Universal Decimal Classification (ud:)
Personal Name	Subject added entry	696	<p>A personal name used as a locally-devised subject added entry. Use for the following types of personal names:</p> <ul style="list-style-type: none"> • Names of persons capable of authorship • Phrases having the structure of forenames or surnames. <p>Use this type of entry if a phrase characterizes an author and is the only clue to the author's identity</p>	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • Personal name subject (na:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)

Name	Type	MARC Field(s)	Field Description	Search Indexes
Corporate Name	Subject added entry	697	<p>A corporate name used as a local subject added entry.</p> <ul style="list-style-type: none"> • Use for the following types of corporate names: <ul style="list-style-type: none"> • Organized bodies entered directly under their own names • Organized bodies entered under names of political jurisdictions • Political jurisdictions standing alone • Special corporate names, such as names of abbeys, cathedrals, churches, denominations, monasteries, missions, musical groups, parishes, priories, programs, studies and vessels (Catholic Church, Dire Straits (Musical group), Monasterio Las Descalzas (Lima, Peru), New York Philharmonic, or Writers' Program) • Names of conferences, conventions, exhibitions, expeditions, festivals and meetings entered indirectly, that is, under the name of a corporate body (Labour Party (Great Britain). Conference) 	<ul style="list-style-type: none"> • Canadian subject (he:) • Corporate/Conference subject (nc:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Meeting Name	Subject added entry	698	<p>A conference or meeting name used as a local subject added entry (not assigned as fields 698 or 610). Conference or meeting names are the names of athletic contests, conferences, exhibitions, expositions, festivals, meetings and scientific expeditions.</p>	<ul style="list-style-type: none"> • Canadian subject (he:) • Corporate/Conference subject (nc:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:) • Subject (su:)
Uniform Title	Subject added entry	699	<p>A uniform title used as a local subject added entry.</p> <p>Use for the following types of uniform titles:</p> <ul style="list-style-type: none"> • Anonymous works • Composite manuscripts or manuscript groups • Concordats • Names of journals and newspapers • Radio and television programs • Motion pictures and videorecordings • Treaties and inter-governmental agreements 	<ul style="list-style-type: none"> • Canadian subject (he:) • Descriptors (de:) • Genre (ge:) • Geographic coverage (gc:) • LC children's subject heading (hc:) • LCSH (hl:) • MeSH (hm:) • NAL subject (ha:) • Other subject (ho:) • RVM subject (hr:) • Sears subject (hs:)

Name	Type	MARC Field(s)	Field Description	Search Indexes
Added Entry–Personal Name	Name	700	A personal name used as an added entry. (not assigned as fields 600 or 800). Use for the following types of personal names: <ul style="list-style-type: none"> Names of persons capable of authorship Phrases having the structure of forenames or surnames. Use this type of entry if a phrase characterizes an author and is the only clue to the author’s identity Names of families 	<ul style="list-style-type: none"> Keyword (kw:) Name (au:) Personal name (pn:) Standard number (sn:) Uniform title (ut:)
	Name	790	Nonstandard name added entries. Use for added entries not supported by cataloging rules (donor or gift information, theses advisor, or variant form). Enter information in this field as you would in field 700. Alternatively, you can also use field 796. Follow local practice.	
	Name	796	Nonstandard name added entries. Use for added entries not supported by cataloging rules (donor or gift information, theses advisor or variant form). Enter information in this field as you would in field 700. Alternatively, you can also use field 790. Follow local practice.	
Added Entry–Corporate Name	Name	710	A corporate name used as an added entry	<ul style="list-style-type: none"> Corporate/Conference name (cn:) Keyword (kw:) Name (au:) Standard number (sn:) Uniform title (ut:)
	Name	791	Nonstandard corporate added entries. Use for added entries not supported by cataloging rules (donor or gift information or variant form). Enter information in this field as you would in field 710. Alternatively, you can also use field 797. Follow local practice.	
	Name	797	Nonstandard corporate added entries. Use for added entries not supported by cataloging rules (donor or gift information or variant form). Enter information in this field as you would in field 710. Alternatively, you can also use field 791. Follow local practice.	
Added Entry–Meeting Name	Name	711	A conference or meeting name used as an added entry(not assigned as fields 611 or 811). Conference or meeting names are the names of athletic contests, conferences, exhibitions, expositions, festivals, meetings and scientific expeditions.	<ul style="list-style-type: none"> Corporate/Conference name (cn:) Keyword (kw:) Name (au:) Standard number (sn:) Title (ti:) Uniform title (ut:)
	Name	792	Nonstandard meeting name added entries. Use for added entries not supported by cataloging rules (donor or gift information or variant form). Enter information in this field as you would in field 711. Alternatively, you can also use field 798. Follow local practice.	
	Name	798	Nonstandard meeting name added entries. Use for added entries not supported by cataloging rules (donor or gift information or variant form). Enter information in this field as you would in field 711). Alternatively, you can also use field 792. Follow local practice.	

Name	Type	MARC Field(s)	Field Description	Search Indexes
Added Entry—Uniform Title	Name	730	A uniform title used as an added entry (not assigned as fields 630 or 830). Use for the following types of uniform titles: <ul style="list-style-type: none"> • Anonymous works • Composite manuscripts or manuscript groups • Concordats • Names of journals and newspapers • Radio and television programs • Motion pictures and videorecordings • Treaties and inter-governmental agreement 	<ul style="list-style-type: none"> • Keyword (kw:) • Standard number (sn:) • Title (ti:) • Uniform title (ut:)
	Name	793	Nonstandard uniform title added entries. Use for added entries not supported by cataloging rules (donor or gift information or variant form). Enter information in this field as you would in field 730. Alternatively, you may also use field 799. Follow local practice.	
	Name	799	Nonstandard uniform title added entries. Use for added entries not supported by cataloging rules (donor or gift information or variant form). Enter information in this field as you would in field 730. Alternatively, you can also use field 793. Follow local practice.	
Local System Number	System	935 \$a	If left blank, system will generate this number in the following format: System.Supplied@yyyy-mm-dd, hh:mm:ss . In Record Manager, this field is displayed with the label LSN.	<ul style="list-style-type: none"> • None
Institution Number	System	940 \$a	The MARC code for the organization that created the local bibliographic data. This code is the same type of code as is found in the 040 \$a in the master bibliographic record.	<ul style="list-style-type: none"> • None

Searchable LBD fields by index label

Index name	Index labels	240	500	501	590-599	600	610	611	630	650	651	655	690	691	695	696	697	698	699
<i>LBD fields 240-</i>																			
Canadian subject	he:					X	X	X	X	X	X	X	X	X		X	X	X	X
Corporate/Conference name	cn:																		
Corporate/Conference subject	nc:						X	X									X	X	
Descriptors	de:					X	X	X	X	X	X	X	X	X		X	X	X	X
Dewey Decimal classification number	dd:														X				
Genre	ge:					X	X	X	X	X	X	X	X	X		X	X	X	X
Geographic coverage	gc:					X	X	X	X	X	X	X	X	X		X	X	X	X
Keyword	kw:	X	X	X	X	X	X	X		X	X	X							
LC children's subject heading	hc:					X	X	X	X	X	X	X	X	X		X	X	X	X
LCSH	hl:					X	X	X	X	X	X	X	X	X		X	X	X	X
MeSH	hm:					X	X	X	X	X	X	X	X	X		X	X	X	X
NAL subject	ha:					X	X	X	X	X	X	X	X	X		X	X	X	X
Name	au:																		
NLM classification number	lm:														X				
Notes	nt:		X	X	X														
Other subject	ho:					X	X	X	X	X	X	X	X	X		X	X	X	X
Personal name	pn:																		
Personal name subject	na:					X										X			
RVM subject	hr:					X	X	X	X	X	X	X	X	X		X	X	X	X
Sears subject	hs:					X	X	X	X	X	X	X	X	X		X	X	X	X
Standard number	sn:																		
Subject	su:					X	X	X	X	X	X	X	X	X		X	X	X	X
Title	ti:	X																	
Uniform title	ut:	X																	
Universal Decimal classification number	ud:														X				

Index name	Index label	700	710	711	730	790	791	792	793	796	797	798	799
<i>LBD fields 700-799</i>													
Canadian subject	he:												
Corporate/Conference name	cn:		X	X			X	X			X	X	
Corporate/Conference subject	nc:												
Descriptors	de:												
Dewey Decimal classification number	dd:												
Genre	ge:												
Geographic coverage	gc:												
Keyword	kw:	X	X	X	X	X	X	X	X	X	X	X	X
LC children's subject heading	hc:												
LCSH	hl:												
MeSH	hm:												
NAL subject	ha:												
Name	au:	X	X	X		X	X	X		X	X	X	
NLM classification number	lm:												
Notes	nt:												
Other subject	ho:												
Personal name	pn:	X				X				X			
Personal name subject	na:												
RVM subject	hr:												
Sears subject	hs:												
Standard number	sn:	X	X	X	X	X	X	X	X	X	X	X	X
Subject	su:			X	X	X	X	X	X	X	X	X	X
Title	ti:	X	X	X	X	X	X	X	X	X	X	X	X
Uniform title	ut:	X	X	X	X	X	X	X	X	X	X	X	X
Universal Decimal classification number	ud:												



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