

Building the Foundation for a National Finding Aid Network: Focus Group Participant Screener Form

1. In order to select a representative sample of archivists for our focus group interviews, we will need to collect some basic demographic information and contact information so that we may be in touch with you in the future. Identifying information will be used for communication purposes only. Do you consent to sharing this information with us?

Mark only one.

- Yes
- No (Skip to exit message)

2. Consent for Adult (18+) Participation in the NAFAN Project
Mark only one.

- I am 18 years old or older (Skip to question 3)
- I am under 18 years of age.

Exit message

Thank you for your time. Thank you for your interest in participating in the NAFAN Project, however, the study is designed for the participation of those 18 years or older only.

Basic Demographics

3. Does your institution participate in a finding aid aggregation?
Please indicate if your institution participates in a finding aid aggregation such as Online Archive of California, Mountain West Digital Archive, or Virginia Heritage?

Mark only one.

- Yes
- No
- Not sure

4. Years in the Profession
Please indicate the approximate number of years you have worked in the library and archives profession.

Mark only one.

- 0-3
- 3-5
- 5-10
- 10-15
- 15+



5. What is your title in your current position?

6. What are your major responsibilities in your current position?

Check all that apply

- Reference and Outreach
- Collection Development
- Collection Stewardship (accessioning, processing description)
- Collection Systems Administration (ArchivesSpace, Aeon, etc.)
- Administration
- Supervision

7. Years in Current Position

Please indicate the approximate number of years you have been in your current position at your institution.

Mark only one.

- 0-3
- 3-5
- 5-10
- 10-15
- 15+

8. Gender:

- Male
- Female
- Genderqueer
- Transgender
- Prefer not to answer
- Other: _____

9. Name of Institution

If you are employed by an educational or cultural heritage institution, please provide the name of your institutional affiliation.

10. Location of Employer *

Please provide the city and state where your employer resides.

11. Size of Archives Staff

Please give the approximate number of employees your institution dedicates primarily to work with archives and special collections.

Mark only one.

- 1
- 2-4
- 5-7
- 7-10
- 10-15
- 15-20
- 20+

12. Please select the type of archive where you work:

- Government archive
- Academic archive
- Corporate archive
- Museum archives
- Public library archive
- Community archive
- Historical society
- Other: _____

13. Please rank from highest (5) to lowest (1) who uses your collections most?

Rank	User Type
	Academic (e.g. student)
	Advanced academic (e.g., professor)
	Professional (e.g., artists, corporate research)
	Enthusiast (e.g., genealogist)
	Archivist (e.g., doing work-related reference)

Please indicate your preferred email address where we can contact you. This will be used to notify you that you have been selected to be interviewed and to communicate about focus group logistics.

14. Email Address

Please submit your responses. We thank you for your time!