

Frequently Asked Questions: OCLC Shared Print Services

OCLC's shared print services streamline the process of registering and discovering shared print retention commitments for individual libraries and groups to operationalize the collective collection more quickly.

[How does shared print registration work?](#)

[What is the cost of registering shared print commitments in WorldCat?](#)

[Who is eligible to access and use registration and discovery services?](#)

[Are there any other options for registering shared print commitments?](#)

[Should I register using MARC or CSV?](#)

[I'm a WorldShare Management Services library. How do I create shared print retention commitments in my local catalog?](#)

[Can I download my LHRs with the retention commitments after I've created them?](#)

[When you say that data is "merged" into an LHR, what is done to prevent duplication of data in that LHR?](#)

[Our LHRs already contain the appropriate 583s. Can the registrations "flag" be set through our current LHRUS data sync profile?](#)

[How are commitment data synchronized between WorldCat and PAPER?](#)

[What is the difference between an agent and a group coordinator?](#)

[Can a library update a collection profile, such as to add/remove an agent?](#)

[Can group coordinators/program managers access the API or Collection Manager?](#)

[Can I download my commitment data?](#)

[How does registering shared print commitments affect interlibrary loan?](#)

[Which OCLC services can I use to discover shared print commitments?](#)

[Does the WorldCat Metadata API 1.1 produce lists of holdings which have no-retention commitment made for yet?](#)

[What data is indexed/accessible using the WorldCat Metadata API 1.1?](#)

How does shared print registration work?

[OCLC's shared print registration](#) is a streamlined process that allows batch creation of shared print retention commitments in WorldCat for single- and multi-part monographs as well as serials. This service can use both MARC and non-MARC data (in the form of a CSV file) to create Local Holdings Records (LHRs) via an 583 Action Note.

[Back to top](#)

What is the cost of registering shared print commitments in WorldCat?

The ability to register shared print commitments in WorldCat is included in your library's full [OCLC Cataloging and Metadata Subscription](#).

[Back to top](#)

Who is eligible to access and use registration and discovery services?

Registration

Any OCLC member with a full cataloging subscription can register shared print retention commitments in WorldCat using data sync collections in WorldShare® Collection Manager. In addition, retention commitments may also be submitted by an agent or group coordinator whose members are OCLC cataloging subscribers. Please email sharedprint@oclc.org to set up agent or group registration access.

Discovery

Shared print retention commitments can be discovered in the following services for OCLC members with associated subscriptions: [Collection Manager](#) (using query collections), [WorldShare® Record Manager](#), [FirstSearch®](#), [Connexion®](#), and a new API*.

**There is now a new version of the [WorldCat Metadata API](#) that runs in parallel to the original. The new API (WorldCat Metadata API 1.1) allows eligible users dynamic discovery of shared print retention data. Any OCLC member with a full cataloging subscription will be able to access the new API.*

[Back to top](#)

Are there any other options for registering shared print commitments?

OCLC offers a robust shared print registration through data sync collections in Collection Manager to ensure that records are appropriately flagged, which enables display and queries on the data. Additional functionality released in June 2020 allows for registration of shared print retention commitments and editing of commitment metadata via MARC format.

[Back to top](#)

Should I register using MARC or CSV?

MARC processing for shared print is an advanced option designed for catalogers and metadata experts. MARC processing is best used if you already have familiarity sending MARC data via data sync or if you wish to **update** or delete existing shared print LHRs. The option to submit commitment metadata via a CSV file was designed to support **new** registration commitments and for users who may find working in a CSV file preferable over MARC format. For more information on either option, please email sharedprint@oclc.org or fill out [this form](#).

[Back to top](#)

I'm a WorldShare Management Services library. How do I create shared print retention commitments in my local catalog?

When registering shared print commitments in WorldCat using Collection Manager, your shared print holdings will be automatically updated in WMS.

[Back to top](#)

Can I download my LHRs with the retention commitments after I've created them?

Yes, you have the option to download your shared print LHRs and/or bibliographic records after creating them, either in separate files or interleaved.

[Back to top](#)

When you say that data is "merged" into an LHR, what is done to prevent duplication of data in that LHR?

Any differing data will attempt to be merged into the existing shared print LHR without creating duplicates or overwriting other values. If you wish to update existing shared print LHRs, we recommend using the MARC submission option.

[Back to top](#)

Our LHRs already contain the appropriate 583s. Can the registrations "flag" be set through our current LHRUS data sync profile?

OCLC has developed a shared print MARC option where existing commitment metadata can be edited, including the edit option of flagging these items as shared print. OCLC plans to work with institutions with second symbols directly to understand preferences for updating existing commitment metadata.

[Back to top](#)

How are commitment data synchronized between WorldCat and PAPER?

The Center for Research Libraries (CRL) and OCLC have worked together to establish a process where new or newly updated shared print LHRs will be returned in a query. CRL will run these queries on a regular basis to ensure PAPER and WorldCat are in sync.

[Back to top](#)

What is the difference between an agent and a group coordinator?

A group coordinator is someone internal to your program who will submit your commitment metadata on your behalf. An agent, such as CRL, is a third party to which you give permission to submit your commitment metadata.

[Back to top](#)

Can a library update a collection profile, such as to add/remove an agent?

The authorization process is initiated by OCLC with a verbal or written commitment from each party (the agent and the institution). If you wish to authorize or deauthorize an agent from submitting your data, please email sharedprint@oclc.org with your preferences.

[Back to top](#)

Can group coordinators/program managers access the API or Collection Manager?

Group coordinators who intend to submit commitments on behalf of their member libraries can get limited access to Collection Manager by emailing sharedprint@oclc.org. In addition, shared print programs with an agreement to register and synchronize shared print retention commitments in WorldCat can be granted access to the WorldCat Metadata API 1.1 by emailing sharedprint@oclc.org.

[Back to top](#)

Can I download my commitment metadata?

Collection Manager queries can be used to easily search and download commitment metadata and is recommended for that purpose. The API can also be used to retrieve and extract commitment metadata in a non-MARC format but requires technical expertise to do so.

[Back to top](#)

How does registering shared print commitments affect interlibrary loan?

The shared print archiving project's retention commitment disclosure strategy had no impact whatsoever on the borrowing workflows in resource sharing. During registration, libraries will have the ability to set their lending and reproduction policies for their shared print retention commitments.

[Back to top](#)

Which OCLC services can I use to discover shared print commitments?

Shared print retention commitments are discoverable in a variety of OCLC services, each ideal for different use cases. Query collections in Collection Manager is best for bulk download of retention data. [Record Manager](#), [FirstSearch](#), and [Connexion](#) are best for in-workflow discovery. The new [WorldCat Metadata API 1.1](#) offers dynamic access to retention data.

[Back to top](#)

Does the WorldCat Metadata API 1.1 produce lists of holdings for which have no retention commitments have been made?

The API does not have detailed holdings data on records which are not flagged as shared print. Additional holdings information is available in the [WorldCat Search API](#) where this use case could be achieved.

[Back to top](#)

What data is indexed/accessible using the WorldCat Metadata API 1.1?

- Bibliographic: a summary of bibliographic information in the MARC record
- Brief Holdings: simple data about which institution holds a given shared print record
- Detailed Holdings: detailed data on shared print records from the MARC LHR record. The majority of the LHR fields including 583 |a, 3, 5, c, d, f, l, j, l, u, z
- Data from the API will be in custom Non-MARC JSON/XML. Additional details can be found at oclc.org/metadetaapi.

[Back to top](#)