



ares™ Software Subscriber Agreement and Order Form

Please complete all of the information on this Order Form, have it signed by an authorized representative of Subscriber and **mail or email** to:

OCLC Canada

ATTN: Contract Administrator
9955 Châteauneuf Street
Brossard, Québec J4Z 3V5 Canada
Toll free / Sans frais (Canada / US): 1-888-658-6583
Télécopieur / Fax = (450) 618-8029

Who is this order for?

Institution Name:		OCLC Symbol:
Address Line 1:		
Address Line 2:		
City:	State/Province:	Postal Code:

Who should we contact for:

Primary Implementation/Project Coordinator

Name:	
Email:	Phone:

Primary Technical Contact (if different)

Name:	
Email:	Phone:

Primary Billing Contact

Name:		
Email:	Phone:	
Address Line 1:		
Address Line 2:		
City:	State:	Zip:
Do you have a PO# that we should reference on our invoice?		PO #:

Order Details

A. Initial implementation service fee (*one-time fee*)

C\$5,360

The Initial Implementation Fee includes installation of the Ares™ Software on your local server, staff training and basic customization assistance to help configure the system.

B. Ares™ Software annual subscription fees:

Ares is priced based on the Full Time Enrollment (FTE) of the institution. Enrollment is the sum of the headcount of undergraduate and graduate students.

Total FTE: _____	List Price	Discounted Price
Tier 1 (FTE > 3,000)	C\$6,432	C\$5,789
Tier 2 (FTE 3,001-12,000)	C\$8,040	C\$7,236
Tier 3 (FTE > 12,000)	C\$10,720	C\$9,648
K-12 Institutions		C\$6,432 / year (includes hosting)

C. Optional Services: Ares Server Hosting

a. Production Environment

With the Production Environment Server Hosting option, Atlas Systems handles all of the ongoing server maintenance for you. This includes setup, upkeep, and backup of your Ares server, as well as all operating system maintenance. The only hardware you need are the computers and peripherals for your library staff.

Production Environment Server Hosting	C\$6,030 yearly
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Does Subscriber want optional **Production Environment Server Hosting Service**?

YES NO

b. Test Environment

*Atlas also offers an optional Test Environment Server Hosting option. This option is for sites who anticipate making frequent changes to their Ares setup, have special setup customizations (such as authentication or links to external systems), or for sites that want to test new releases before using them in production. The Test Environment Server Hosting provide a second server to be used to test system changes and new releases outside of the standard production environment. This still includes all server setup, upkeep, and backup, as well as all operating system maintenance. In addition, upon the request of the site, Atlas will sync the Test Server to the Production server when new releases are installed. **This is an optional setup and not required if you choose the Production Environment Server Hosting.***

Test Environment Server Hosting	C\$6,030 yearly
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Does Subscriber want optional **Test Environment Server Hosting Service**?

YES NO

***** For sites that choose the additional Test Environment Server Hosting, the setup of your Test Environment Server will not be completed until after you go live. Billing for the Test Environment will be pro-rated to match this actual setup date.**

Binding Agreement. By signing this Order Form below, the above-identified Subscriber hereby agrees to the terms of the Order Form, the attached General Terms and Conditions, Software

Use Policy, and Copyright Infringement Notification Policy (the "Subscriber Agreement"), which constitutes a binding agreement between Subscriber and Atlas Systems, Inc., a Virginia corporation ("Atlas"). Subscriber represents, warrants and agrees that the person signing on behalf of Subscriber below has the full right, power and authority to bind Subscriber to the Subscriber Agreement and that facsimile and scanned signatures shall be effective as original signatures in binding Subscriber hereto.

Term and Termination. Unless earlier terminated in accordance with the General Terms and Conditions, the initial term of the Subscriber Agreement shall commence on the date the signed Order Form is received ("Effective Date") and shall continue for a period of one (1) year ("Initial Term"). Thereafter the Subscriber Agreement may renew on the anniversary of the Effective Date for successive renewal terms of one (1) year (each a "Renewal Term") in accordance with Section 7 of the General Terms and Conditions.

Notices. Unless otherwise permitted in the General Terms and Conditions, all notices required or permitted hereunder shall be in writing, and shall be delivered:

- c. by personal delivery (including personal delivery by overnight messenger) to the party to be notified;**
- d. by confirmed facsimile;**
- e. by registered or certified mail, return receipt requested, prepaid and addressed to the party to be notified at the address set forth in the Subscriber Agreement (or such other address as shall be given in writing by either party to the other); or**
- f. by FedEx, UPS or other delivery service capable of providing tracking and delivery confirmation.**

Notices shall be effective upon receipt. Notices to Subscriber shall be delivered to Subscriber at the address set forth above.

**Notices to Atlas shall be delivered to:
Atlas Systems, Inc.
5712 Cleveland Street, Suite 200
Virginia Beach, Virginia 23462
Attention: Contracts Administrator
Fax (757) 467-7875**

Understood and Agreed by Subscriber:

Signature:
Name (Please Print):
Title:
Date: