

## 020 Library and information sciences

Standard subdivisions are added for either or both topics in heading

Class here archival science; informatics

Unless other instructions are given, observe the following table of preference, e.g., administration of cataloging in academic libraries 025.3068 (*not* 025.1977 or 027.7):

Reading and use of other information media	028
Operations of libraries and archives ( <i>except</i> 025.1)	025
Administration of physical plant	022
Personnel management	023
Administration	025.1
Relationships of libraries and archives	021
Libraries and archives devoted to specific subjects	026
General libraries and archives	027

Class information theory in 003.54; class government policy on libraries in 021.8; class government policy on information in 338.926. Class informatics of a specific subject with the subject, plus notation 0285 from Table 1, e.g., bioinformatics 570.285

*For bibliography, see 010*

*See also 651.5 for records management as a managerial service*

## 021 Relationships of libraries and archives

In this number and its subdivisions, libraries and archives are used to represent libraries, archives, information centers, institutional repositories, media centers, and their digital equivalents

Standard subdivisions are added for any or all topics in heading

Including role as storage centers

*See also 025.56 for orientation and instructional manuals for users; also 027 for comprehensive works on libraries, archives, information centers*

## 025 Operations of libraries and archives

In this number and its subdivisions, libraries and archives are used to represent libraries, archives, information centers, institutional repositories, media centers, and their digital equivalents

Standard subdivisions are added for any or all topics in heading

Class here documentation (the systematic collection, organization, storage, retrieval, and dissemination of recorded information); interdisciplinary works on data curation

Class comprehensive works on operations in specific kinds of institutions in 026–027

*For specific aspects of data curation, see the aspect, e.g., data representation 005.72*