

Annual Renewal of your NetLibrary eContent Collection



May 2008

As the titles in your NetLibrary eContent collection approach their annual renewal date, you can renew and retain access to all of your annual access titles, or you can weed titles from your account using the online NetLibrary Weeding Tool.

If you want to renew all of your annual access titles, you do not need to do anything. You will receive an invoice for your annual access renewal, and your collection will remain unchanged.

If you want to weed certain titles from your account, you can remove them using the Weeding Tool in your Library Resource Center (LRC) account. Your annual access renewal fee will be calculated based on the remaining titles in your collection.

Remember to keep your collection up to date by replacing weeded titles with current works from fields that evolve from year to year. If you would like to supplement your collection with the best front-list content, please visit [TitleSelect](#) or contact your library services representative.

About the Weeding Tool

The Weeding Tool, located in the NetLibrary Library Resource Center, shows up-to-date information about your annual access titles, such as the renewal cost and date of fulfillment. Your total renewal cost will update automatically as you weed titles.

The Weeding Tool is available for a limited time before your annual renewal date. You receive an e-mail message containing the dates when it is available for you. Its availability begins about eight weeks before your renewal date and ends about two weeks before the renewal date. If you do not weed titles during that time period, all of your annual access titles renew.

After your renewal date, you will receive an invoice for the annual access fees for all annual access titles in your collection. Most libraries renew on July 1 of each year and receive their annual access invoice in July, but this date may vary.

Notes:

- You still own the weeded titles and can reinstate annual access to them at any time.
- Titles purchased with prepaid or ongoing access do not appear in the Weeding Tool.
- Titles for which you've paid 5 years (or 60 months) of annual access do not appear in the Weeding Tool; you will not be charged for access to those titles!
- You can view a complete list of your owned titles in the LRC with the Owned Titles report.



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How to use the Weeding Tool

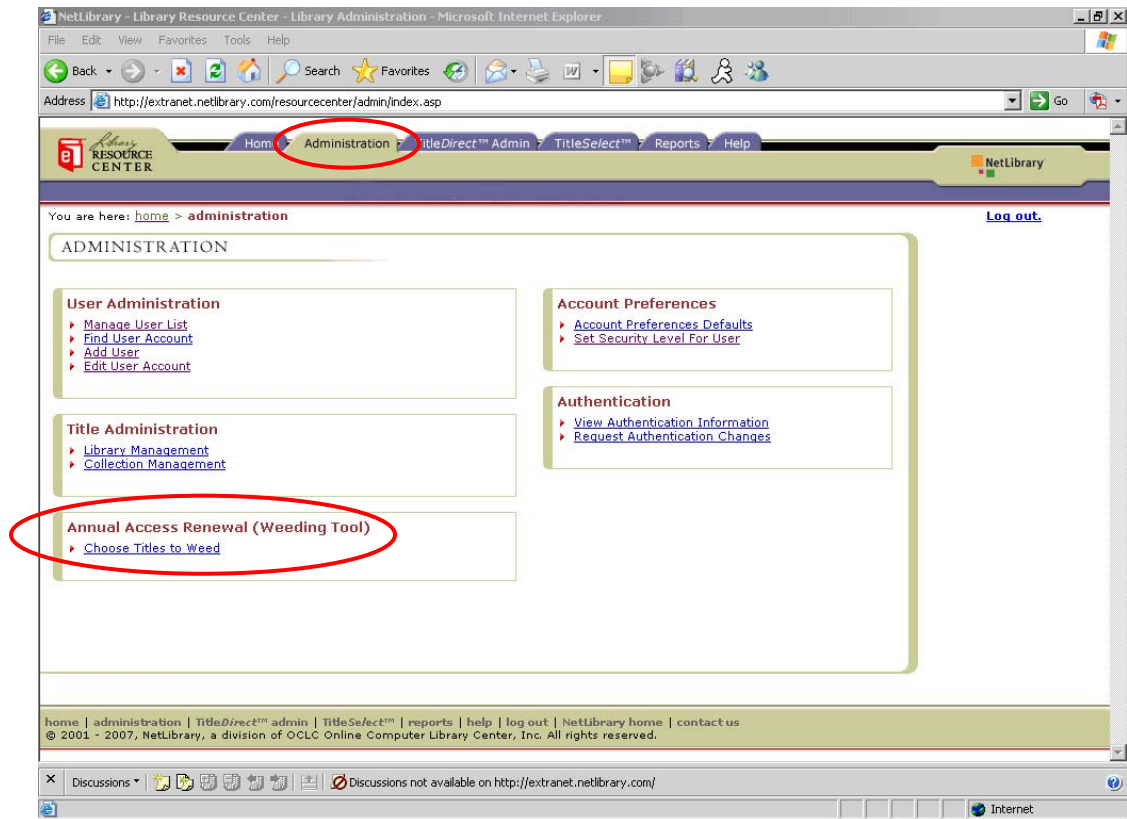
Access the Weeding Tool

The Weeding Tool is located in the [Library Resource Center](http://www.netlibrary.com/resourcecenter) (LRC) at <http://www.netlibrary.com/resourcecenter>. If you have forgotten your LRC User Name and Password, or if you need assistance entering the LRC or using the Weeding Tool, please contact OCLC Support at support@oclc.org.

Log into the LRC and click the **Administration** tab to go to the Administration page.

If the tool is available, you see **Annual Access Renewal (Weeding Tool)**.

Click **Choose Titles to Weed** to enter the tool.



View information in the Weeding Tool

The Weeding Tool lists all your annual access titles with the following information about each title:

- Title, Subject, Author, and Publisher
- eBook ID, Publication Date, and ISBN
- Fulfillment Date (when you purchased the title)
- List Price
- Annual Access Renewal Rate (15% for eBooks, 10% for eAudiobooks)
- Renewal Cost (your cost for that title)
- Months Billed (12, except when you are paying for the prorated portion of the fifth year)
- Content Type (eBook or eAudiobook)

Click a column heading to sort the list by the information in the column.

Weed your titles

To weed (remove) a title from your collection, check the box in its Weed Title column. You can check and uncheck titles as needed.

Use the tools at the bottom of each page to move through the list's pages.

NetLibrary - Microsoft Internet Explorer

Address: http://extranet.netlibrary.com/resourcecenter/admin/book_admin/batch_weed.asp

Home Administration TitleDirect™ Admin TitleSelect™ Reports Help

You are here: home > administration > annual access renewal [Log out.](#)

ANNUAL ACCESS RENEWAL

Your library's annual access renewal date is 7/1/2007

Page 1 of 2 displaying title 1 - 100 of 154.

Title	Subject	Author	Publisher	eBook ID	Pub Date	ISBN	Fulfillment Date	List Price*	Annual Access Rate	Weed Title	Renewal Cost	Months Billed	Content Type
1001 Math Problems	Mathematics--Problems, exercises, etc.		LearningExpress	28344	1999	9781576852002	1/28/2004	\$14.95	15%	<input type="checkbox"/>	\$2.24	12	eBook
Analysis of Genes and Genomes	Molecular genetics--Research--Methodology.	Reece, Richard J.	John Wiley & Sons	105106	2004	9780470843802	9/24/2004	\$55.00	15%	<input type="checkbox"/>	\$8.25	12	eBook
Animation and America	Animated films--United States.	Wells, Paul.	Edinburgh University Press,	81208	2002	9781853312038	1/28/2004	\$21.00	15%	<input type="checkbox"/>	\$3.15	12	eBook
BAAS Paperbacks													
The Art and Science of Screenwriting	Motion picture authorship.	Parker, Philip.	Intellect,	20899	1999	9781841500003	1/28/2004	\$24.95	15%	<input type="checkbox"/>	\$3.74	12	eBook
The Art of Art History : A Critical Anthology	Art--Historiography.	Preziosi, Donald	Oxford University Press,	22953	1998	9780192842428	1/28/2004	\$19.90	15%	<input type="checkbox"/>	\$2.99	12	eBook
The Balanced Scorecard : Translating Strategy Into Action	Industrial productivity--Measurement.	Kaplan, Robert S.; Norton, David P.	Harvard Business School Press,	7252	1996	9780875846514	1/28/2004	\$29.95	15%	<input type="checkbox"/>	\$4.49	12	eBook
Bayesian Approach to Image	Image processing--	Kopparapu, Sunil K.	Kluwer Academic Publishers	70076	2001	9780792373728	1/28/2004	\$121.00	15%	<input type="checkbox"/>	\$18.15	12	eBook

Discussions Discussions not available on http://extranet.netlibrary.com/

Finish weeding

The real-time results of your weeding appear in the summary at the bottom of each page. The summary shows the number of annual access titles remaining in your collection and your total annual renewal cost. It updates automatically as you check and uncheck boxes.

Click the **Save** button at the bottom of any page if you want to leave the tool before you finish weeding and return later to finish.

Click the **Submit** button when you finish weeding. When you click the Submit button, it changes to an Un-Submit button and the tool becomes view only. You will receive an e-mail confirmation of your submission.

Notes:

- After you submit your weeding decisions, you can return to the tool during its availability time period to review your decisions and results.
- If you make additional annual access purchases, those titles are added to the tool and the summary is updated.
- If you need to change your decisions, you can click the **Un-Submit** button, make needed changes, and then click the **Submit** button again during the six week period that the weeding tool is displayed in your LRC account.

The screenshot shows the NetLibrary weeding tool interface. At the top, there is a navigation bar with 'Back', 'Forward', 'Home', 'Search', 'Favorites', and 'Go' buttons. Below this is a table of titles with columns for title, author, publisher, year, and cost. The table lists several titles, including 'The New Art History: A Critical Introduction', 'Nike Culture: The Sign of the Swoosh', 'Object Recognition in Man, Monkey, and Machine', 'Oxygen Uptake Kinetics in Sport, Exercise and Medicine', 'Performing in Extreme Environments', 'Perverse Spectators: The Practices of Film Reception', and 'Play It Again, Sam: Retakes and Remakes'. A red circle highlights the 'Summary' row, which shows 'Renewing Title Count: 154 -- Total Annual Access Renewal Cost: \$1,320.51'. Below the table, there are 'save' and 'submit' buttons, with a red arrow pointing to the 'submit' button. A 'Page # 1' input field and a 'go!' button are also visible. The footer contains navigation links and copyright information.

Title	Author	Publisher	Year	Cost
The New Art History : A Critical Introduction	Harris, Jonathan.	Routledge	2001	\$65.00
Nike Culture : The Sign of the Swoosh	Goldman, Robert.; Papsen, Stephen.	Sage Publications,	1998	\$49.50
Object Recognition in Man, Monkey, and Machine	Tarr, Michael J.	MIT Press,	1998	\$25.00
Oxygen Uptake Kinetics in Sport, Exercise and Medicine	Jones, Andrew M.; Poole, David C.	Routledge	2005	\$126.00
Performing in Extreme Environments	Armstrong, Lawrence E.	Human Kinetics,	2000	\$19.95
Perverse Spectators : The Practices of Film Reception	Staiger, Janet.	New York University Press,	2000	\$55.00
Play It Again, Sam : Retakes and Remakes	Horton, Andrew.	University of California Press,	1998	\$55.00
Summary -- Renewing Title Count: 154 -- Total Annual Access Renewal Cost: \$1,320.51				