



TO SUPPORT SERVICES DEPARTMENT, MC 137			DATE
ORGANIZATIONAL/PERSONAL NAME (Subscriber)		NETWORK	OCLC SYMBOL
ADDRESS			P.O. BOX
CITY	STATE/PROVINCE	ZIP/POSTAL CODE	COUNTRY
CONTACT PERSON		TITLE	PHONE

A. SEARCH RETURN INFORMATION

Please complete all sections for each authorization. Incomplete information will delay the processing of your FirstSearch card authorization return. FirstSearch cards and card authorizations must be returned **UNOPENED** to qualify for a refund.

OPEN AUTHORIZATIONS

Authorization _____ - _____ - _____	_____ Searches Returned
Authorization _____ - _____ - _____	_____ Searches Returned
Authorization _____ - _____ - _____	_____ Searches Returned

OCLC USE ONLY

Product Code _____	Purchase Order Number _____	Price \$ _____
Product Code _____	Purchase Order Number _____	Price \$ _____
Product Code _____	Purchase Order Number _____	Price \$ _____

CARD AUTHORIZATIONS

Master Authorization _____ - _____ - _____ Batch # (1st 3 digits of serial #) : _____ Expiration Date _____ # Cards _____ x _____ searches per card equals _____ searches returned Batch # (1st 3 digits of serial #) : _____ Expiration Date _____ # Cards _____ x _____ searches per card equals _____ searches returned Batch # (1st 3 digits of serial #) : _____ Expiration Date _____ # Cards _____ x _____ searches per card equals _____ searches returned	Master Authorization _____ - _____ - _____ Batch # (1st 3 digits of serial #) : _____ Expiration Date _____ # Cards _____ x _____ searches per card equals _____ searches returned Batch # (1st 3 digits of serial #) : _____ Expiration Date _____ # Cards _____ x _____ searches per card equals _____ searches returned Batch # (1st 3 digits of serial #) : _____ Expiration Date _____ # Cards _____ x _____ searches per card equals _____ searches returned
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OCLC USE ONLY

Product Code _____	Product Code _____
Purchase Order Number _____	Purchase Order Number _____
Price \$ _____	Price \$ _____

B. TERMS

Searches may be returned for a refund within the first 30 days of purchase. The refund may be provided in the form of a credit to the institution's account with OCLC. For the purposes of refunds, OPEN BLOCKS purchased first will be assumed to have been consumed first. CARD BLOCKS will be refunded at the price for which they were purchased. Refunds will not be made for special promotional ("Bonus") searches, nor for any cards with serial numbers beginning with "B".